



New Member Application Process

Note: *If a computer, tablet or other online access isn't available to you, please contact our Membership Team by email so they can assist you to join by alternative means.*

Step 1. Choose member category:

1. Review and choose the member category [*See Definitions of the Reiki Australia Membership Categories in the box below*];

Step 2. Gather your supporting documents:

1. Gather the required supporting documents & scan to pdf [*NO photos, jpg, gif*]:
 - Copy of Photo ID [*ie Driver's License*];
 - Reiki Certificates should be hand signed by your Master [*ALL to be JP or Commissioner of Declarations certified*];
2. Professional categories only [*not Associate*], please include:
 - First Aid Certificate HLTAID003 within first 6 months of membership;
 - Insurance Certificate of Currency covering Reiki [*if available or after application has been approved by Membership Team*]

Step 3. Commence application process online:

- A NEW membership application attracts a non-refundable administrative fee of \$40.
- Visit Reiki Australia's [Member Portal](#)
 - <https://reikiaustralia.wildapricot.org/Join-us/>
 - Or via the links available on the website www.reikiaustralia.com.au
- Make your payment with either a credit card or request an invoice and emails will automatically guide you through the process.
- **You'll receive your first email with further instructions;**
- Begin completing your member profile by completing the information fields that apply. You must complete some 'Mandatory Questions' and you'll be prompted of these automatically if necessary;

Complete the supplementary form which will be emailed to you automatically. This form is to be returned with all other supporting documents.

Email them to membership@reikiaustralia.com.au or mail to:

Reiki Australia, PO Box PO BOX 4658, Sunshine Coast MC QLD 4560.

- *[The supplementary form is required as some information relating to an application cannot be entered via the online system and there is a legal declaration that requires a signature].*

Step 4. Membership application review process:

- The Membership Team will review your application and documentation and update your member profile in the Member Portal.
- Photo ID *[ie Driver's License or other]* is required with supporting documentation to comply with legal and insurance requirements.
- Application information and Reiki training certificates will enable approval or may need confirmation of questions to the Membership Team who will contact you.
- Upon approval, an email with your Membership Number and information about Professional Indemnity Insurance will be provided if not already in place.
- Insurance Certificate of Currency must include 'Reiki' and if you're a Reiki teacher, it must cover 'teaching'. When available, please upload to your profile and advise the Membership Team.
- Application process is to be completed by you *[providing relevant requirements as requested]* within 6 weeks or a new application fee may apply to continue.
- Application approval is dependent on meeting those requirements relevant to the membership category being applied for.
- You can always contact Membership Team for assistance if required by:
 - Email membership@reikiaustralia.com.au
 - Provide your best contact number and we'll contact you.

NOTE: Professional categories Reiki Practitioner and Combined Reiki Practitioner & Master/Teacher need to participate in activities that qualify for Continuing Professional Development [CPD] points per year.

Definitions of the Reiki Australia Membership Categories

For anyone trained in Reiki:

- **Associate Member:** member not recognised by RA as having a public practice. [Non-professional, volunteer or not, any level of training or type].

Suitable for those interested in professional membership:

- **Reiki Practitioner:** entry level professional member, must provide 10 treatment logs over first 12 months of membership, current Professional Indemnity insurance,

first aid certificate *[currently have 6 months to attain - need to provide date of training]*.

- **Reiki Master/Teacher:** Requires Professional Indemnity insurance only, has a public profile teaching practice only and First Aid is highly recommended.
- **Combined Reiki Practitioner & Master/Teacher:** entry level professional member, must provide treatment logs over first 12 months, current Professional Indemnity insurance, first aid certificate *[currently have 6 months to attain - need to provide date of training]*.

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Additional professional membership options [subject to requirements, please enquire]:

- **Accredited Reiki Treatment Practitioner [ARTP]:** This membership category recognises a professional member of Reiki Australia for adhering to a higher standard of practice, who has provided treatment logs over 12 months, who holds current Professional Indemnity insurance and a current first aid certificate; completion of Unit 1 of Professional Development for Reiki Treatment is required for ARTP membership, unless the member is qualified and currently working in another Health Training Package modality.
- **Combined [ARTP] and Master/Teacher:** professional member recognised for higher standard of practice, provide treatment logs over past 12 months, current Professional Indemnity insurance, first aid certificate; completion of Unit 1 of Professional Development for Reiki Treatment is recognised as qualification for ARTP membership.

If you have any queries about this process, please contact the membership team for more information.

Thank you.